

BE IT REMEMBERED that the Mayor and Board of Aldermen met on June 7, 2022, at 5:00 P.M., this being the regular recessed meeting time. Mayor Greg Graves called the meeting to order and the following Aldermen were present: Simpson (via phone), Dear, Hale, Moore (via phone- present in person at 5:19pm), and Tanksley. Also present were: City Clerk Katie Harbin, City Attorney Ginger Miller, Police Chief Richard Chandler, Assistant Police Chief Matthew Defore, Deputy City Clerk Francis Johnson, Fire Chief Ethan Foresman, Fire Inspector Brevin Holden, FLSE/PIO Chantay Rhone, Public Works Director Jeff Rich, Building Official Jim Huestis, Parks Director Rob Boyd, Parks Supervisor Don Embrey, Michael Cathey, and Larry Young.

Alderman Hale gave the invocation.

Approve Agenda

**City of Senatobia**  
**Mayor and Board of Aldermen Agenda**  
June 7, 2022  
City Hall 5pm

1. Call to Order, Prayer, Roll Call
2. Welcome
3. Approve Agenda
4. Authorize to approve the lowest and best quote for repair of the ditch at Martha Cove
5. Discuss Public Defender position
6. Department Head Reports

**Consent Agenda**

7. Approve Minutes from the Regular Mayor and Board of Aldermen meeting on May 17, 2022
8. Approve Docket of Claims numbers: 24134 – 24523 for a total of \$1,731,843.88
9. Authorize to accept reimbursement from MS Municipal Clerks Association in the amount of \$1,575.00 for IIMC expenses for Katie Harbin, also authorize to distribute funds to the City of Amory in the amount of \$175.50 for reimbursement of mileage expense
10. Authorize Police Officer Mathias to attend MLEOA K9 training in Biloxi, MS on June 12-17, 2022, authorize to pay travel expenses (no hotel or registration charges)

11. Authorize City Clerk Katie Harbin and Deputy City Clerk Francis Johnson to attend the Master Municipal Clerk & Committee Workshop in Meridian, MS on September 28-30, 2022, also authorize to pay registration and travel expenses
12. Authorize to hire Hayden Burrow as a part time Concession worker in the Parks Department
13. Authorize to hire Josh Anderson as a part time Fire Fighter, pending background and drug screening results
14. Authorize to move Public Works Gas Department employee Anthony Rush to Lead Mechanic, with a raise of \$1.00 per hour
15. Authorize to terminate Street Department employee James Key for no call/no show
16. Authorize to hire Derrick Dewayne Wells as a full time Public Works Street employee at \$11.00 per hour, pending background and drug screening results
17. Authorize to hire Michelle Westmoreland as a full time Administrator Assistant in the Police Department, pending background and drug screening results
18. Authorize to rescind Utility Meter Reader Ivan Chase Sandridge's resignation
19. Authorize Mayor Graves to sign a Business Associate Agreement with Insurance Consulting Group
20. Authorize Mayor Graves to sign an MOU with Tate County for an impound lot

### **Mayor's Corner**

Cemetery Fence  
Dialysis Center  
Lighting Project

Motion was made by Alderman Dear, seconded by Alderman Hale, to approve the agenda as presented. All voting yea, motion carried.

### **Authorize to approve the lowest and best quote for repair of the ditch at Martha Cove**

Motion was made by Alderman Hale, seconded by Alderman Dear, to authorize to approve the lowest and best quote from Holden Integrated Services LLC in the amount of \$49,880.00 for the repair of the ditch at Martha Cove. All voting yea, motion carried

Discuss the Public Defender position

Mayor Graves advised the Board that our Court Clerk Ms. Herron has been looking for someone to fill our open Public Defender position. She has found a good prospective; however, they cannot do it for the salary we were paying. Mayor Graves asked the Board if they would be ok increasing that monthly pay to \$800 or \$900 a month.

Motion was made by Alderman Hale, seconded by Alderman Tanksley, to authorize to increase the pay of the Public Defender position to \$800.00 a month. All voting yea, motion carried.

Department Head Reports

Parks Director Rob Byrd went over his department report. Mr. Boyd stated that they are doing good, trying to finish up strong. We've had good tournaments lately, lots of different states coming in for the tournaments. Our concession revenue is obviously up. I got the numbers together for the comparison of expense for the possibility of getting artificial turf. If we want to continue to increase the number of tournaments, it will be hard to keep it up on natural turf.

Mayor Graves asked Rob if he thought we could get a commitment out of some to do tournaments if we go to artificial turf.

Rob Boyd answered he thinks that is worth asking. I don't know if anyone has done that, has a written agreement in place, but it is a good idea to try. Mr. Boyd stated that he spoke to Heath Fullilove and he said that Senatobia will definitely be on his fall schedule.

Mayor Graves stated I'd hate to spend the money and then another location offer them something else, better, and they leave.

Rob Boyd stated this past tournament was out of Germantown and it went great.

Mayor Graves asked if we are doing any state tournaments, Dizzy Dean.

Rob Boyd answered yes, Dizzy Dean is coming up in a couple of weeks.

Mayor Graves asked about the concessions. Stated that he has heard some concerns.

Rob Boyd stated they have to find a way to assist concessions on the south end, to help take pressure off of the main concession. That building isn't designed for 6 fields at one time.

Alderman Moore arrived in person.

Alderman Dear asked what kind of equipment would you need to have for a concession building on the south end.

Rob Boyd answered nothing major. We'll heat up the food just the same as we do at the main one. We'll need small appliances and a popcorn machine.

Alderman Moore asked if they could try using both windows, each for order and pickup, to see if that helps first.

Rob Boyd stated we can try. We would have to get another point-of-sale machine, but we would need to get one if we did a second building anyway.

Building Official Jim Huestis went over his monthly report. Mr. Huestis stated they had 19 permits pulled. The residential has slowed down.

Mayor Graves stated that Jim, Kevin and myself spoke about West Point having drainage issues.

Jim Huestis stated that they are going to do a silk fence and straw, sod, etc. They spoke about recutting ditches in cross creek. They mentioned that every time they try to fix the problem, it rains.

Alderman Hale asked about the HOA.

Jim Huestis stated that some are talking about it, but it is hard to get anyone to setup up and do it.

Public Works Director Jeff Rich advised the Board that we had to put the automatic garbage truck in the shop. Also, our new Knuckleboom is in the shop. On its way to us it had to stop in Memphis for a problem. Then we finally get it, have it for a week and it blew a gasket. The parts should be in tomorrow.

Fire Chief Foresman stated that they went to the Fire Chiefs Conference for the first time. Chief Foresman thanked the Mayor and Board for allowing them to go. We definitely learned some things.

Chantay Rhone stated she received a certification in Child Passenger Seat Safety.

The Mayor and Board Congratulated Mrs. Rhone.

Alderman Hale asked if there were any updates on the renovation.

Chantay Rhone answered they should have the schematics by Friday.

Consent Agenda

Mayor Graves went over each consent agenda item numbers 7 - 20, asked if anyone had any questions.

No questions were asked.

Motion was made by Alderman Moore, seconded by Alderman Hale, to approve the consent agenda as presented. All voting yea, motion carried

Approve Minutes from the Regular Mayor and Board of Aldermen meeting on May 17, 2022

Motion was made by Alderman Moore, seconded by Alderman Hale, to approve the minutes from the regular Mayor and Board of Aldermen meeting on May 17, 2022. All voting yea, motion carried

Approve Docket of Claims numbers: 24134 – 24523 for a total of \$1,731,843.88

Motion was made by Alderman Moore, seconded by Alderman Hale, to approve Docket of Claim numbers 24134 - 24523 for a total of \$1,731,843.88. All voting yea, motion carried.

Authorize to accept a reimbursement from the MS Municipal Clerks Association in the amount of \$1,575.00 for IIMC expenses for Katie Harbin, also authorize to distribute fund to the City of Amory in the amount of \$175.50 for reimbursement for mileage expense

Motion was made by Alderman Moore, seconded by Alderman Hale, to authorize to accept a reimbursement from the MS Municipal Clerks Association in the amount of \$1,575.00 for IIMC expenses for Katie Harbin, also authorize to distribute funds to the City of Amory in the amount of \$175.50 for reimbursement of mileage expense. All voting yea, motion carried.

Authorize Police Officer Mathias to attend MLEOA K9 training in Biloxi, MS on June 12-17, 2022, also authorize to pay travel expenses (no hotel or registration charges)

Motion was made by Alderman Moore, seconded by Alderman Hale, to authorize Police Officer Mathias to attend MLEOA K9 training in Biloxi, MS on June 12-17, 2022, also authorize to pay travel expenses. All voting yea, motion carried.

Authorize City Clerk Katie Harbin and Deputy City Clerk Francis Johnson to attend the Master Municipal Clerk & Committee Workshop in Meridian, MS on September 28-30, 2022, also authorize to pay registration and travel expenses

Motion was made by Alderman Moore, seconded by Alderman Hale to authorize City Clerk Katie and Deputy City Clerk Francis Johnson to attend the Master Municipal Clerk & Committee Workshop in Meridian, MS on September 28-30, 2022, also authorize to pay registration and travel expenses. All voting yea, motion carried.

Authorize to hire Hayden Burrow as a part time Concession worker in the Parks Department

Motion was made by Alderman Moore, seconded by Alderman Hale, to authorize to hire Hayden Burrow as a part time Concession worker in the Parks Department. All voting yea, motion carried.

Authorize to hire Josh Anderson as a part time Fire Fighter at a rate of \$12.00 per hour, pending background and drug screening results

Motion was made by Alderman Moore, seconded by Alderman Hale, to authorize to hire Josh Anderson as a part time Fire Fighter at a rate of \$12.00 per hour, pending background and drug screening results. All voting yea, motion carried.

Authorize to terminate employment with Street Department Employee James Key for no show/no call

Motion was made by Alderman Moore, seconded by Alderman Hale, to authorize to terminate employment with Street Department Employee James Key for no call/no show. All voting yea, motion carried.

Authorize to hire Michelle Westmoreland as a full time Administrator Assistant in the Police Department at a rate of \$16.00 per hour, pending background and drug screening results

Motion was made by Alderman Moore, seconded by Alderman Hale, to authorize to hire Michelle Westmoreland as a full time Administrator Assistant in the Police Department at a rate of \$16.00 per hour, pending background and drug screening results. All voting yea, motion carried.

Authorize to rescind Utility Meter Reader Ivan Chase Sandridge's resignation

Motion was made by Alderman Moore, seconded by Alderman Hale, to authorize to rescind Utility Meter Reader Ivan Chase Sandridge's resignation. All voting yea, motion carried.

Authorize Mayor Graves to sign a Business Associate Agreement with Insurance Consulting Group

Motion was made by Alderman Moore, seconded by Alderman Hale, to authorize Mayor Graves to sign a Business Associate Agreement with Insurance Consulting Group. All voting yea, motion carried.

Authorize Mayor Graves to sign an MOU with Tate County for an impound lot

Motion was made by Alderman Moore, seconded by Alderman Hale, to authorize Mayor Graves to sign an MOU with Tate County for an impound lot. All voting yea, motion carried.

Mayor's CornerCemetery Fence

Mayor Graves advised the Board that the old fence is down, haven't seen the new one up yet.

Dialysis Center

Mayor Graves advised the Board that the dialysis center is almost ready

Lighting Project

Mayor Graves advised the Board that we meet last week and went over the audit so far, clarified a few spots they had questions on.

Harbor Freight

Mayor Graves advised the Board that Harbor Freight should be coming in August. They had some hang ups but nothing major.

Paving Project

Mayor Graves advised the Board that he has not heard anything more regarding the paving project since the last update.

Securix

Mayor Graves advised the Board that we are waiting for Securix to get started. We were told they thought they were waiting on an AG's opinion, but we are not sure for what. We have reached out to them for an update.

Mayor Graves advised the Board that after our next meeting, June 21<sup>st</sup>, the EDF is having their Banquet, it starts at 6pm.

Alderman Hale asked if there were any updates on the redistricting.

Mayor Graves answered he has emailed with me for some information, he should be starting the process soon.

Alderman Moore asked if there were any updates on Kaye's.

Mayor Graves stated they came in last week.

Jim Huestis stated they dropped off plans.

Adjourn

Motion was made by Alderman Simpson, and seconded by Alderman Hale, to recess until Tuesday June 21, 2022. All voting yea, motion carried.

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Greg Graves, Mayor

ATTEST:

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Katie Harbin –City Clerk